



BOARD OF STATE AND COMMUNITY CORRECTIONS

Applicants with disabilities who need reasonable accommodations, such as a Sign Language interpreter, a reader or assistance attending an interview please call (916) 323-3055

Position:

Research Program
Specialist III (Demography)
(12 Month Limited Term)

Position #:

917-190-5770-001

Salary Range:

\$5,831 - \$7,087

Issue Date:

March 22, 2013

Contact:

Stefanie Reyes
(916) 322-8022
stefanie.reyes@bscc.ca.gov

Location:

600 Bercut Drive
Sacramento, CA 95811

Final Filing Date:

April 22, 2013
(Statewide)

Individuals who are currently in this classification, or are eligible for lateral transfer or promotion, or are reachable on a certification list may apply. SROA/SURPLUS candidates will be given priority.

For permanent positions, SROA and surplus candidates should attach "surplus letters" to their application. Failure to do so may result in your application not being considered.

**Submit a Std.678 State
Application and Resume to:**

**BOARD OF STATE AND
COMMUNITY CORRECTIONS**

ATTN: Stefanie Reyes
600 Bercut Drive
Sacramento, CA 95811

**Please write "917-190-5770-001"
on your application and indicate
the basis of your eligibility in the
job title section. Applications
without this information may be
rejected.**

The Board of State and Community Corrections provides statewide leadership, coordination, and technical assistance to promote effective state and local efforts and partnerships in California's adult and juvenile criminal justice system, including providing technical assistance and coordination to local governments related to realignment.

Applications will be screened and only the most qualified will be interviewed.

The selected candidate considered for the advertised position will be required to undergo a fingerprint clearance and any offer of employment will be contingent upon live scan fingerprint results.

Position may be extended to the full 24 months or become permanent at a later date.

Scope of Position:

Under the direction of the Deputy Director of Administration, Research and Program Support (CEA III), with lead direction from the Research Specialist V, the Research Program Specialist III coordinates and administers research studies of moderate scope and complexity. Working in conjunction with the Research Specialist V, this position will design and conduct periodic statewide surveys to gather data from local and state corrections agencies regarding a wide range of issues and establish survey methodologies that range from focus groups to sophisticated statewide "polls" requiring knowledge of complex survey sampling techniques and the use of complex statistical procedures. This position will develop requests for proposal rating procedures for large scale grant programs, train raters to ensure the reliability of the ratings; and use complex analytical and statistical procedures to analyze the ratings to reach final recommendations.

Duties and Responsibilities:

(Candidates must perform the following functions with or without reasonable accommodations.)

- Conduct/direct complex studies to contribute to the body of scientific evidence for interventions designed to prevent or reduce delinquent, self-destructive and/or criminal conduct. Perform research studies that are characterized by true experimental designs, wherein subjects are randomly assigned to either treatment or control conditions and examine various treatment interventions.
- Gather and analyze juvenile and adult detention information for the purposes of assessing the current status of the California detention system, including statewide local Community Corrections Partnership (CPP) plans. Work with other subordinate research staff to research mandated reports, Biennial Legislative Reports, employment research and BSCC special reports and projects. Analyze the impact of state realignment efforts, provide technical assistance to stakeholders, and analyze program evaluations. Collect, evaluate, publish and disseminate statistics and other information on the condition and progress of criminal justice within the state.
- Work in conjunction with information technology staff to contribute in the design of internet-based data collection systems to ensure their reliability and validity. Design and direct the development of new research programs assigned to the BSCC.

The BSCC is committed to providing an equal employment opportunity to all, providing reasonable accommodations, prohibiting sexual harassment and discrimination based on race, color, ethnicity, national origin, ancestry, sex (gender identity), age, disability, genetic information, religion, sexual orientation, political affiliation, marital status, pregnancy, military status, and to providing protection against retaliation. Rev. 8/12



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- Conduct periodic statewide surveys to gather data from local and state corrections agencies regarding a wide range of issues; prepare and report findings to local constituents, the BSCC Board, or other interested parties; establish survey methodologies that range from focus groups to sophisticated statewide “polls” requiring knowledge of complex survey sampling techniques and the use of complex statistical procedures.
- Develop requests for proposals (RFP’s) and associated proposal rating procedures for large scale legislatively-funded grant programs, train raters to ensure the reliability of the ratings; use complex analytical and statistical procedures, including the development of databases, to analyze the ratings to reach final funding recommendations for approval by the BSCC Board.

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